

## **Michelle Adams**

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### **Highlights**

- CareerOneStop National Website Student Worker
- College Web Master Intern
- Church and Nonprofit Web Developer
- Business Owner

### **Experience**

**Michelle Adams Web Design**  
**Business Owner**

**2005-Present**

[www.MichelleAdamsWebDesign.com](http://www.MichelleAdamsWebDesign.com)

- Design and implement websites
- Creation of database-driven site
- Maintenance
- Photography and graphic design

**CareerOneStop**

**Student Worker for this national website**

**2006-2007**

[www.careeronestop.org](http://www.careeronestop.org)

- Tested potential software programs
- Trained staff on use of blogs, wikis and Adobe's Captivate software
- Maintenance of existing website
- Website related research
- Generated design possibilities for specific projects

**Saint Paul College, Saint Paul, MN**

**Web Master Intern**

**01/2006- 05/2006**

[www.saintpaul.edu](http://www.saintpaul.edu)

- Formatting
- Content management software
- Web site maintenance
- Photo editing

**First United Methodist Church, Salem, OR**

**Office Manager**

**2004-2005**

[www.salemfirstumc.org](http://www.salemfirstumc.org)

- Designed and implemented website
- Supervised volunteers
- Graphic design
- Oversaw use of church building

## **Education**

AAS, Visualization Technology, Saint Paul College, St. Paul, MN, May 2007  
BA, Religious Studies, Linfield College, McMinnville, OR, January 2004

## **Skills**

- Accessibility
- CSS
- Customer Service
- Dynamic HTML
- Forms
- Frames
- Graphic Design
- HTML/XHTML
- JavaScript
- Layout
- Tables
- Use Case and Information Architecture

Experience with

- MySQL
- PHP
- Serena Collage content management software

## **Software**

- Adobe Captivate
- Adobe Photoshop
- Macromedia Dreamweaver
- Macromedia Fireworks
- Macromedia Flash
- Microsoft Excel
- Microsoft PowerPoint
- Microsoft Visio
- Microsoft Word

Experience with

- Macromedia Contribute
- Microsoft FrontPage
- Microsoft Project

*References are available upon request.*